



**NOTICE**  
**Annual General Meeting**

Please accept this communication as *Notice of the Annual General Meeting* of the **Victorian Sub-Branch** to be held on **Monday 23 August 2021** online **via Zoom Meetings\***, commencing at **12:00pm**.

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**ANNUAL GENERAL MEETING**

The AGM is intended to deal with the following agenda items:

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**AGENDA**

1. Meeting opening – welcome.
2. Apologies.
3. Confirmation of prior Branch AGM minutes.
4. Chair’s Annual Report.
5. Election of Sub-Branch Officer positions.
  - a. Branch Chairperson
  - b. Branch Deputy Chairperson
  - c. Branch Treasurer/Secretary
  - d. Committee Members
6. New business.
7. Meeting close

Teresa Everett  
Branch Secretary  
27<sup>th</sup> July 2021

*\*This event is being held online. For reporting purposes, the ‘Place’ on record is Hanson Axedale Quarry, Axedale Victoria.*